# 2024 APHC TRAINING COURSES - BOOKING FORM

APHC recognises the importance of training to renew skills and keep up to date on new technologies. APHC provide several professional **training courses** focused on specific areas of plumbing and heating. We use highly experienced trainers and courses are offered at considerably **reduced rates** for members.



However, recognising the need to continue to undertake training in certain areas we can offer a smaller number of courses remotely.

# **Course Delivery:**

The training will be undertaken remotely, you will need to have access to a device(s) that meets the IT requirements below.

Remote training is carried out, up to four online sessions, plus additional sessions if required, through a video meeting/conferencing platform, at no additional cost to you, Monday to Thursday, for up to 2 hours a day.

You must attend all the training sessions to be able to enter the assessment on the Friday. The assessment is also carried out remotely, while connected to the online video meeting/conferencing platform but you must also be able to undertake the multiple-choice assessment electronically and submit via email. Full instructions will be provided.

# **Course IT Requirements**

Each delegate will need a Windows or Mac PC, with built in or external camera. The course can also be delivered on a tablet, but we recommend at least a 10.5-inch screen. The assessment will use a web application, running on a standard web browser.

The delegate will need to switch on the camera and be able to use the microphone uring the training sessions and the assessment.

## Administration

We are making the process of booking and administration electronic. Please complete the booking form below, with a photograph of the course delegate attending. we can only accept card payments.

When we confirm your place, we will send out course forms that must be completed electronically and returned by email BEFORE the course starts.

We must have the contact details of the delegates attending including their email addresses to be able to log them onto the course.

If you want to discuss the course requirements in more detail, please do not hesitate to contact Graeme Dryden or Louise Elliott on 0121 711 5030

#### **Cold Water Risk Assessment and Disinfection**

**Duration:** 10 hours plus home study **Location:** On-line

Cost: £248.00 (members) £303.00 (non-members)

#### **Course Overview:**

This course aims to train installers to properly design and maintain water systems to minimise the risks of Legionella bacteria growth and Legionnaires' disease. It looks at how to safely disinfect a water system and perform a risk assessment associated with cold and hot water systems.

#### **Course Dates:**

Week Commencing	5 <sup>th</sup> February	to	9 <sup>th</sup> February	Morning Course - 0830 to 1030
Week Commencing	13 <sup>th</sup> May	to	17 <sup>th</sup> May	Morning Course - 0830 to 1030
Week Commencing	5 <sup>th</sup> August	to	9 <sup>th</sup> August	Morning Course - 0830 to 1030
Week Commencing	4 <sup>th</sup> November	to	8 <sup>th</sup> November	Morning Course - 0830 to 1030

## **Domestic Hot Water Storage Systems**

**Duration:** 10 hours plus home study **Location:** On-line

Cost: £193.00 (members) £248.00 (non-members)

#### **Course Overview:**

This course is for plumbing and heating engineers who want to install Domestic Hot Water Storage Systems, and will demonstrate their competence so they can either join a Competent Persons' Scheme allowing the self-certification of installations, or to notify the local Building Control department prior to commencing work.

### **Course Dates:**

Week Commencing	4 <sup>th</sup> March	to	8 <sup>th</sup> March	Morning Course - 0830 to 1030
Week Commencing	3 <sup>rd</sup> June	to	7 <sup>th</sup> June	Morning Course - 0830 to 1030
Week Commencing	2 <sup>nd</sup> September	to	6 <sup>th</sup> September	Morning Course - 0830 to 1030
Week Commencing	30 <sup>th</sup> September	to	4 <sup>th</sup> October	Morning Course - 0830 to 1030

## Sanitary and Above Ground Drainage

**Duration:** 8 hours plus home study **Location:** On-line

**Cost**: £193.00 (members) £248.00 (non-members)

# **Course Overview:**

The course is aimed at practising installers to update their knowledge on the design and installation of above ground sanitary and rainwater systems to meet current Building Regulations. The course also looks at the purpose and use of the various components including macerators and waste disposal.

#### **Course Dates:**

Week Commencing	8 <sup>th</sup> April	to	12 <sup>th</sup> April	Morning Course - 0830 to 1030
Week Commencing	1 <sup>st</sup> July	to	5 <sup>th</sup> July	Morning Course - 0830 to 1030
Week Commencing	7 <sup>th</sup> October	to	11 <sup>th</sup> October	Morning Course - 0830 to 1030

# 2024 APHC TRAINING COURSES - BOOKING FORM

# **Course Booking**

Course Booking	3				
Company Details					
Company Name					
Contact Name					
Business Address					
			Postcode		
Telephone Number			Mobile No		
APHC Member Nu	mber				
Email Address					
Cold Water Risk As	sessment & D	isinfection	Duration	on 1 Day	
Course Date	Candidat	e Name			NI Number & Date of Birth
Domestic Hot Wate	r Storage Syst	ems	Duration	on 1 Day	
Course Date	Candidat	e Name			NI Number & Date of Birth
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Sanitary & Above Ground Drainage			Durati	on 1 Day	
Course Date	Candida	ite Name			NI Number & Date of Birth

# 2024 APHC TRAINING COURSES - BOOKING FORM

Payment Details					
Course Title	Number of Candidates?	APHC Member? (YES / NO)	Cost Per Candidate		
			Member	Non-Member	Total Cost
Cold Water Risk Assessment & Disinfection			£248.00	£303.00	
Domestic Hot Water Storage Systems			£193.00	£243.00	
Sanitary & Above Ground Drainage			£193.00	£243.00	
				Total Amount Due	£

Payment Method					
Total payment by o	Total payment by credit/debit card.				
Please debit my M	asterCard/ Visa/ Switch/ Delta or So	olo to the sum of £			
		<u></u>			
Card Number		Security Code (3 digits on sig. strip)			
Start Date	Expiry Date	Issue Number			
Card holders name	e (as appearing on card)				
Card Holders Signa	ature				
,					
Data Privacy					
APHC manages all personal data in accordance with their Data Privacy Notice which can be viewed at www.aphc.co.uk/data-privacy-notice.					
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I have read and understood how APHC manages personal data.					

## **Cancellation and Alteration**

Following confirmation of your booking, you agree to the following Cancellation and Alteration Policy. Course bookings may be altered or cancelled up to 15 days prior to the course date.

Within 4 to 14 days of course attendance any cancellations or alterations (other than an alternative named delegate attending) are subject to a £60 administration charge.

Within 3 days of course attendance, any cancellations, or alterations (other than an alternative named delegate attending), including course non-attendance will be charged in full.

It may be necessary, for reasons beyond the control of APHC to change the content and timing of the programme, the tutor the date or the venue. In the unlikely event of a programme having to be cancelled, APHC will make a full refund of the course fee but disclaims further liability. An invoice will only be issued on receipt of full payment.

APHC Members and Non-Members can apply for a training reward from APHC Training Ltd against all courses offered by APHC Ltd, if currently available. For more information, please contact APHC Training Ltd on: 0121 711 5030.

PLEASE COMPLETE AND RETURN THIS BOOKING FORM TO APHC LTD.

By Email: <a href="mailto:training@aphc.co.uk">training@aphc.co.uk</a>